

MENTORING APPLICATION FORM

Mentoring is a high impact strategy that links learners with leaders to increase the mentoree's confidence and ability to create longer term plans for career success. At the same time, leaders use their skills and knowledge in a no-risk environment and enjoy the satisfaction of helping others succeed.

Everyone gains!

Our mentors tell us they get as much from the partnership as do mentorees – learning about what matters to tomorrow's leaders.

The **CWC MENTORING PROGRAM** focuses on leadership skills, and we create partnerships that are customized to what a mentoree wants to learn and explore. So, that's why we need all this information from you ... tedious as applications can be! The more we know, the better our chances of creating a partnership that meets your career interest.

So, bear with us ... (!) This is a good initial step in focusing on your career profile. And please – use point form or bullets, by all means!

Here's the process:

- ❑ Fill out the application
- ❑ Attach an up-to-date resumé (an absolute must!)
- ❑ Send to CWC
- ❑ Review the Mentoree Toolkit on our website and complete the Self-Assessment Exercises
- ❑ Expect to hear from us within 3 weeks

P.S. All info is confidential to the CWC Mentoring Committee.

THE BIG PICTURE
... i.e. the necessary details

Date _____

Name _____

Current Occupation/Title _____

Organization/Company _____

In real words, what do you do?

Number of years of work experience _____

Education/Credentials that you think we should know ...

Best contact telephone numbers (and email!) ...

Work address (& city!!) ...

THE IMPORTANT STUFF

Why does mentoring make sense for your career at this point?

What do you (realistically) hope to gain from a mentoring program?

Have you had a mentor(s) in the past? Yes No / Formal? Informal?

If you had to choose 3 leadership skills you can develop further through a mentor, what are they? (You can use the following list as a guide and/or add to it.)

- | | |
|--|---|
| <input type="checkbox"/> Directing work through others | <input type="checkbox"/> Developing others |
| <input type="checkbox"/> Influence and impact | <input type="checkbox"/> Achievement orientation |
| <input type="checkbox"/> Working with others | <input type="checkbox"/> Organizational awareness |
| <input type="checkbox"/> Project management | <input type="checkbox"/> Analysis/judgment |
| <input type="checkbox"/> Adaptability/change orientation | <input type="checkbox"/> Self-confidence |
| <input type="checkbox"/> Listening and responding | <input type="checkbox"/> Integrity |
| <input type="checkbox"/> _____ | <input type="checkbox"/> _____ |
| <input type="checkbox"/> _____ | |

What can you offer to a mentor (unique skills, experience, perspective, attitude) Tough question, no?

Have you had some important business role models in the past? Yes No

Bonus question ... tell us who they are:

THE MECHANICS

... and be frank, it's okay!

These questions may increase or limit the number of mentors available to you for a partnership, but it's important that we address this up.

Is it important that you are matched with someone reasonably close to your work location or home? (specify)

Would you consider a long-distance partnership, conducted mostly through telephone contact?

Would you consider a "peer" mentoring partnership ... wherein partners have equivalent work experience, but different learning goals?

Would you consider a match outside the communications area if it meets your learning objectives?

Are you willing to invest some of your own time, off-hours, in meetings and activities? (*Don't worry ... we do understand about work/home balance!*)

And finally (*phew!*), is there anything else at all we should be aware of in creating a workable partnership for you?

Thanks ... you will be contacted within a few weeks
(*and absolutely for sure within 8 weeks*) about your application.